



HUBLI-DHARWAD BUS RAPID TRANSIT SYSTEM COMPANY LIMITED

1st Floor, KSFC Building, PB Road, Rayapur,
Dharwad, Karnataka-09, India

O/N

The tender document
is for kind approval
(Signature)

CEO: *(Signature)*
23/1/18

MD: *(Signature)*
23/1/18

Tender Document For

Supply and delivery of Multifunction printer on GEM Rate contract

No: HDBRTS/IT/SYS/001/2017-18/

dated 23/1/2018

Purchaser: The Managing Director,

HUBLI-DHARWAD BRTS COMPANY LIMITED,

1st Floor, KSFC BUILDING, Rayapur,

PB Road, Dharwad-580009

Ph No: 0836-2222007/08

Fax No: 0836-2322700

Website: www.hdbrts.co.in

E-mail: hdbrts@gmail.com

HUBLI-DHARWAD BRTS COMPANY LIMITED,

1st Floor, KSFC BUILDING, Rayapur, PB Road, Dharwad-580009

(Signature)

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PART A: DISCLAIMER

This tender is being issued by the Managing Director, Hubli-Dharwad BRTS Company Ltd. for the supply of Android based mobile handsets.

It is hereby clarified that this tender is not an agreement and is not an offer or invitation by Authority to any party hereunder. The purpose of this tender is to provide the Bidder(s) with information to assist in the formulation of their proposal submission. This tender document does not purport to contain all the information Bidders may require. This tender document may not be appropriate for all persons, and it is not possible for Authority to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability and completeness of information in this tender document and obtain independent advice from appropriate sources. Authority and their advisors make no representation or warranty and shall incur no liability financial or otherwise under any law, statute, rules or regulations or otherwise as to the accuracy, reliability or completeness of the tender document.

Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this tender document.

The Authority reserves the right not to proceed with the tender or to change the process or procedure to be applied. It also reserves the right to decline to discuss the process further with any party submitting a proposal. No reimbursement of cost of any type shall be paid to persons, entities, or consortiums submitting a proposal.



PART B: NOTICE INVITING TENDER (NIT)

Hubli-Dharwad BRTS Company Ltd.

Address : 1st floor, KSFC office building, Rayapur,
Dharwad – 580009, Karnataka
Contact details : +91-0836-2322700
E-mail : hdbrts@gmail.com
Web-site address : www.hdbrts.co.in

Hubli-Dharwad BRTS Company Limited intends to purchase android based mobile handsets as per the specifications provided in this tender document.

Sealed Bids are invited from the authorised Dealers for the supply of the mobile handsets from within Hubli-Dharwad city through post/courier/in person with supporting documentary evidences as provided in the Instructions to Bidder in the tender document by **11/12/2015** by 17.00 hours. The tender document can be downloaded from website portal www.hdbrts.co.in.

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**Managing Director
Hubli-Dharwad BRTS Company Ltd.**



PART C: BID SUMMARY SHEET

Name of the Authority	Managing Director. Hubli Dharwad BRTS Company Ltd.
Bids invited for	The supply of Multifunction printer on GEM rate contract
Date of issue of NIT	23/1/2018
Authority contact person, and Place for Opening of Bids	Mr. Shrinivas Gouda Chief Financial Officer Hubli Dharwad BRTS Company Ltd. KSFC Office Building, Rayapur, Dharwad – 580009, Karnataka Contact details: +91 -836-2322700 Cell: +91-99000-82181
Authority Address for seeking clarifications and submission of bids.	The Managing Director Hubli Dharwad BRTS Company Ltd. KSFC Office Building, Rayapur, Dharwad – 580009, Karnataka Contact details: +91 -836-2322700
Last date and time for receipt of Bids to the Authority (Bid due date)	31/01/2018, 17.00 hrs
Date & Time of opening of Technical bid	01/02/2018, 11.00 hrs.
Date and Time of Opening of Price Bid	Time for Opening of Price Bid to be intimated later to the Bidders meeting the eligibility and qualification criteria.
Cost of tender document	-Nil-
Bid validity period	90 days from the last date of submission of bids.
Bid Security Amount / Earnest Money Deposit(EMD)	-Nil-
Eligibility Criteria	<ul style="list-style-type: none"> ➤ The bidder shall be a registered dealer/ Distributor/ Company ➤ The bidder shall have an authorization from OEM for the supply of Mobile handsets.

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PART D: INSTRUCTIONS TO BIDDERS AND BID PROCEDURES

1. Introduction

- Hubli-Dharwad BRTS Company Ltd. (HDBRTS Co) is a special purpose vehicle formed by the Government of Karnataka for implementing 22.5 km long Bus Rapid Transit system (BRTS) connecting the twin cities of Hubli and Dharwad.
- Hubli-Dharwad BRTS Company Ltd. intends to purchase Android based mobile handsets.
- The authority has decided to undertake a competitive bidding process for selection of a supplier for the supply of mobile handsets.

2. Cost of Bidding

The bidders shall be responsible and shall pay for all of the costs associated with the preparation of its bid and its participation in the bidding process. The authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the bid.

3. Language of Bid

The bid prepared by the bidders, as well as all correspondence and documents relating to the bid exchanged by the bidder and HDBRTS Co, supporting documents and printed literature shall be written in English.

4. Instructions for Bid Submission

- The bidder shall submit technical and financial bids separately. The technical bid shall be submitted as per the format provided in the tender document and it shall include the following.
 - a) Vendor/ Dealer registration copy.
 - b) Manufacturer's authorization copy.
 - c) Technical bid submission form as per annexure A.
 - d) Format of technical specification as per annexure B.
- The financial Bid and AMC charges shall be submitted as per annexure C
- Both technical bid and financial bid shall be submitted in a separate sealed covers. Both the covers shall be placed in an outer envelope, duly sealed and marked as "**Bid for Supply of Multifunction printer**".
- The sealed bids shall be submitted to the address provided above within last date for bid submission.



5. Bid Prices

The bid prices quoted by the bidder shall be end price inclusive of all taxes. However the bidder shall provide the basic price, taxes and end price as per the format provided for financial bid submission.

6. Documents Establishing Technical Specifications

The bidder shall enclose the documents establishing the compliance of mobile handsets with the technical specifications provided in the tender document. The documents shall be in the form of brochures given by the original equipment manufacturers.

7. Bid Due Date

- The last date of submission of bids shall be as specified in the bid summary sheet. The bid shall be valid for a period of not less than 90 (ninety) days from the Bid Due Date ("**Bid Validity Period**").
- Bids should be submitted before 1700 hours IST on bid due date.
- The authority may, in its sole discretion extend the Bid Due Date by issuing an addendum uniformly for all Bidders.
- Bids received by the authority after the specified time on bid due date shall not be considered and shall be summarily rejected.
- Bids shall be submitted through post/courier/in person.

8. Eligibility of Bidders

- This tender is open to all registered dealers/ distributors of mobile handsets within Hubli-Dharwad city.
- The bidder shall have an authorization from OEM for the supply of Mobile handsets.

9. Amendment to the tender

- At any time prior to the Bid Due Date, the Authority may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the tender document by the issuing an Addendum.
- Any Addendum issued hereunder will be in writing and will be uploaded on the company website.

10. Right to accept and reject any or all bids

Notwithstanding anything contained in this tender, the authority reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time without any liability or any obligation for such acceptance, rejection or annulment and without assigning any reasons thereof.



11. Verification and Disqualification

The Authority reserves the right to verify all statements, information and documents submitted by the Bidder in response to the tender and the Bidder shall, when so required by the Authority, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification, by the Authority shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of the Authority there under. In case the information provided by the bidder is found incorrect during evaluation or before signing of contract or after signing of contract the authority shall have right to reject the bid or terminate the contract.

12. Format and Signing of Bid

- The Bid and its copy shall be typed or written in indelible ink and signed by the authorized signatory of the Bidder who shall also initial each page, in blue ink. In case of printed and published documents, only the cover shall be initialled. All the alterations, omissions, additions or any other amendments made to the Bid shall be initialled by the person(s) signing the Bid.
- All prices and other information having a bearing on Price shall be written both in figures and words.

13. Evaluation of Bids

- All the bids shall be submitted as per the format provided in the bid document.
- The evaluation of the bids will be carried out by the committee formed by the competent authority.
- The committee will first evaluate the technical bids to determine the substantial responsiveness of the technical bids. The responsive bid is one which conforms to all the terms and conditions and which also establishes bidder's qualifications to supply and deliver the mobile handsets according to the technical specifications.
- After the evaluation of technical bids, financial bids corresponding to only substantial responsive technical bids will be taken for evaluation.
- HDBRTS Co. Ltd. reserves the right to reject any proposal in case the same is found incomplete or not submitted in the specified format given in the tender document.



14. Variation in Quantity.

HDBRTS Company Limited reserves the right to increase or decrease the quantity of mobile handsets specified in the supply requirements without any changes in the unit prices or other terms and conditions.

15. Notification of the award

The purchase order will be issued to the successful bidder in writing for the supply of mobile handsets as per the supply requirements. The successful bidder is one whose technical bid is qualified and has quoted least cost for the supply of mobile handsets.

16. Delivery period

After placing the Purchase Order, the mobile handsets shall be delivered within 05 working days to the address of the Company.

17. Arbitration

If case of any dispute, difference or question between the parties as to the evaluation, implementation/execution of this contract or concerning anything herein contained or arising out of this agreement or as to the rights, liabilities and duties of the parties associated, the decision of Managing Director, HDBRTS Co. Ltd. shall be final and binding to all.

18. Payment Terms

- The payment will be made within 07 working days from the date of supply of mobile handsets along with original bills.
- The payment will be made only through cheque in the name of the successful bidder payable at the place of their location.
- No advance payments will be made.



PART E: SUPPLY REQUIRMENTS AND SPECIFICATIONS

General terms:

- a) Goods shall be offered as per the following Specifications only.
- b) All the specifications shall be complied, otherwise the bid will be rejected
- c) Partial offers shall not be accepted.

Specification	Quantity
<p>Type Monochrome Multi functional Office Machine Technology With Composite Cartridge Paper Size (Original/Image) A3/A3 Minimum Speed Per Minute In A4 Size 45 CPM Memory (RAM) 2 GB Hard Disk 320 GB Duplexing Feature Availability Yes Network Feature Availability Yes Faxing Feature Availability Yes Document Feader DADF Wifi Availability Yes Tray Capacity 500 Number Yield (No. Of Copies)- M/c 30,00,000 Number Mandatory BIS Registration Yes Preheating time less than 56 sec Resolution- 600dpi Processor- Quad Core (800 MHZ Dual Core + 533 MHZ Dual Core) Printer Technology- Dry toner power Functions- Photocopier/ Printer/ Colour Scanner 600 X 600 Copy Resolution 1200 X 1200 Print resolutions LAN Connectivity Duplex Scan</p>	<p>1 Nos</p>

Agreed
23/1/18

PART F: ANNEXURES

Annexure A: Technical Bid Covering Letter

To,

The Managing Director
Hubli-Dharwad BRTS Company Ltd.
First floor, KSFC building
PB Road, Rayapur
Dharwad-580009.

Dear Sir,

Sub: Our Technical bid for the Supply of Multifunction printer on GEM rate contract.

We submit our technical bid document herewith. We understand that:


You are not bound to accept the lowest or any bid received by you and you may reject all or any Bid. If our bid for above job is accepted, we undertake to enter into and execute when called upon by the purchaser to do so.

If our bid is accepted, we are ready to supply the mobile handsets as per the specifications and quoted prices submitted in our bid document.

Thanking you

Yours Faithfully

Signature
Name
Seal


23/11/18

Annexure B: Technical Specifications

Category I

Tender Specification	Offered Brand and model	Offered Specification
Type Monochrome Multi functional Office Machine		
Technology With Composite Cartridge		
Paper Size (Original/Image) A3/A3		
Minimum Speed Per Minute In A4 Size 45 CPM		
Memory (RAM) 2 GB		
Hard Disk 320 GB		
Duplexing Feature Availability Yes		
Network Feature Availability Yes		
Faxing Feature Availability Yes		
Document Feeder DADF		
Wifi Availability Yes		
Tray Capacity 500 Number		
Yield (No. Of Copies)- M/c 30,00,000 Number		
Mandatory BIS Registration Yes		
Preheating time less than 56 sec		
Resolution- 600dpi		
Processor- Quad Core (800 MHZ Dual Core + 533 MHZ Dual Core)		
Printer Technology- Dry toner power		
Functions- Photocopier/ Printer/ Colour Scanner		
600 X 600 Copy Resolution		
1200 X 1200 Print resolutions		
LAN Connectivity		
Duplex Scan		

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Annexure C: Price Bid

To,

The Managing Director
Hubli-Dharwad BRTS Company Ltd.
First floor, KSFC building
PB Road, Rayapur
Dharwad-580009.

Dear Sir,

Sub: Our Price bid for the Supply of Multifunction printer on GEM rate contract.

We submit our price bid for the supply of Multifunction printer on GEM rate contract as given below.

Sl. No	Brand and Model	Basic Price	Total Tax	End price per unit
1				

AMC Details:

Sl. No	AMC Details	Price	Total Tax	End price per unit
1				

1. We agree to supply the above goods in accordance with the technical specifications for the end price shown against each item.
2. We also confirm that the normal commercial warranty/guarantee of months shall apply to the offered goods

Thanking you

Yours Faithfully

Signature
Name
Seal

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